



CITY OF MIDDLETOWN
VACANCY ANNOUNCEMENT

POSITION TITLE: WATER TREATMENT PLANT OPERATOR II

SALARY RANGE: \$21.79 - \$32.24 per hour

The City of Middletown is accepting applications for the position of Water Treatment Plant Operator II. This position is located in the Water & Sewer Department. Completed City of Middletown *Application for Employment* forms must be received in the Human Resources Division **no later than 4:30 p.m. on August 1, 2016**. Complete job description and application forms may be obtained in the Human Resources Division, Room 206, Middletown Municipal Building, 245 deKoven Drive, Middletown, Connecticut 06457; or, applications can be printed from our website at www.cityofmiddletown.com. Click on *Employment*. (Faxed or e-mailed applications are not accepted.)

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS: (Copy of required license must be attached to application) High school diploma or equivalent with three years of progressively responsible public water treatment/supervisory experience; or any combination of education and experience that provides equivalent knowledge, skills and abilities. This position requires a Class IV Water Treatment Plant Operator License; or the ability to obtain with 24 months from date of appointment to the positions; a valid Connecticut motor vehicle operator's license and the ability to obtain a HazMat certification with hazardous duty. The city, at its sole discretion may grant one, twelve (12) month extension to the licensing requirement. (Copies of all licenses should be attached to the job application.)

Successful applicants must be able to demonstrate that they meet the above listed training and experience requirements, as stated on the application form, or application may be rejected.

POSITION PURPOSE: Under the direction of the Water Treatment Plant Superintendent, plans, schedules, supervises and performs maintenance and repair work at treatment plants and pump stations; Operates and maintains telemetry systems, collects and performs laboratory and process control analysis of water samples and adjusts chemical dosage. Performs general maintenance work as needed

ESSENTIAL DUTIES AND RESPONSIBILITIES (Examples of): (examples of): Plans, schedules, supervises and performs maintenance and repair functions at the water treatment plants, pump stations and storage tanks; ensures compliance with all applicable state and federal requirements and regulations; Collects samples and performs laboratory and process control analysis of water from reservoirs, wells, distribution systems and throughout the treatment process to evaluate quality control; supervises employees assigned to plant & pump stations operation and maintenance; provides instruction and training; Prepares weekly operations and maintenance schedules; Orders and maintains inventory of bulk chemicals, laboratory reagents, materials and supplies; Prepares a variety of reports, documents and correspondence, Collects and inputs data and assists in preparing monthly State reports; Troubleshoots electrical/electronic and telemetry problems; Coordinates work with outside contractors and engineers; Operates and controls microprocessor, personnel computer, electric motors, pumps and valves; Plans and organizes all aspects of assigned tasks; Assumes responsibility as Operator in Responsible Charges, as assigned or scheduled; Maintains availability to respond to emergency situations on a rotating on-call basis, or as determined by the Director or designee; and Performs other related functions as assigned or required.

The City of Middletown provides reasonable accommodation to persons with disabilities in accordance with the American with Disabilities Act (ADA). If you need accommodation in the application or testing process, please contact the Human Resources Department prior to the application closing date or the testing date, whichever is applicable.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

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