

**CITY OF MIDDLETOWN  
PURCHASING DEPARTMENT**

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**ADDENDUM #1 TO BID #2013-008  
Wastewater Force Main –  
Mattabassett Regionalization Project**

**Date Issued: August 14, 2013**

**ALL BIDDERS ARE HEREBY ADVISED OF THE FOLLOWING AMENDMENTS TO THE CONTRACT BID DOCUMENTS:**

**ADDENDUM #1 INCLUDES THE FOLLOWING:  
NOTICE TO BIDDERS  
PRE-BID MEETING MINUTES AND ATTENDEES LIST  
REVISED BID RETURN LABEL**

**INVITATION TO BID  
Tuesday, October 1, 2013 at 11 AM**

**PLEASE VERIFY THAT YOU HAVE RECEIVED THIS NOTIFICATION IN THE SPACE BELOW AND FAX OR EMAIL THIS PAGE BACK TO THE PURCHASING DEPARTMENT.**

**FAX: 860-638-1995**

**EMAIL: [purchase@middletownct.gov](mailto:purchase@middletownct.gov)**

**BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM #1: \_\_\_\_\_**

**COMPANY NAME**

All bidders are hereby advised of the following amendments to the contract bid documents which are hereby made an integral part of the specifications for the subject project, prepared by the City of Middletown to the same extent as all other documents. All work shall conform to the standards and provisions of same. Bids submitted shall be deemed to include contract document information as shown in Addendum No. 1. General bidders shall notify sub-bidders that may be affected by this addendum as applicable. **Bidders shall be required to acknowledge receipt of this addendum in the space provided on the Bid Proposal Form 2-2.**

**Failure to acknowledge receipt of this addendum by the bidder may result in the rejection of their bid.** Bidders are directed to review changes to all portions of the work as changes to one portion may affect the work of another.

**\*\*\*BIDDER NOTE:** If you have already submitted a bid you shall be required to acknowledge receipt of this addendum under separate cover in a sealed envelope clearly marked with the bid number and description. This acknowledgment must be received by the time and date specified to be accepted by the City

\_\_\_\_\_  
Donna L. Imme, CPPB  
Supervisor of Purchases

## ADDENDUM #1

Notice to Bidders: The Phase I and Phase II Environmental Site Assessment Reports referenced in Specification Section 00800, Notice to Contractor – Environmental Investigations, will be made available on the City’s website for examination.

### **Pre-bid Meeting Minutes For BID #2013-008 Waste Water Force Main – Mattabassett Regionalization**

**Date: August 7, 2013 at 10:00 am**

**Adjourned: 12:30 pm**

**Donna Imme, Purchasing Supervisor, opened the meeting and discussed the following:**

1. State of Connecticut prevailing wage rates and the Davis-Bacon Act apply to this project.
2. Contractors shall hold prequalification certificate from the State Department of Administrative Services (DAS). If not certified, application can be made to DAS.
3. All questions shall be submitted in writing to the Supervisor of Purchases. The deadline for receipt of questions is 3:00PM September 17, 2013. **Questions Regarding Drawings and Documents – Delete the second sentence in Article 1.5 (b) of the Information for Bidders, p. 1-2, and replace with “The deadline for submission of questions is 3:00 PM, Tuesday, September 17, 2013 (EST).”**
4. The bid opening date is October 1, 2013. **Revise the Reply Date on p. 2-2 of Section 2 to “Tuesday, October 1, 2013 at 11:00 AM.”** Delete the Bid Return Label on p. 3-13 and replace with the revised Bid Return Label attached to this Addendum #1.
5. Addenda shall be posted to the City’s website. Acknowledgement forms shall be returned to the Purchasing Department by fax or email. Bidders shall be responsible for checking the website for additional information and all addenda and shall also acknowledge the addenda in their bid. Website is [www.middlestownct.gov](http://www.middlestownct.gov)
6. Bid Bond shall be provided in the amount equal to 5% of the total bid. **Revise the first sentence in the third paragraph of the Invitation to Bid, p. i-1, to read, “A bid bond in the amount of 5% of the base total bid shall be required...”**
7. Out-of-state vendors shall pay particular attention to the tax bond requirements of the contract.
8. The construction contract is subject to a project labor agreement.
9. The contract time is 540 calendar days to substantial completion. Liquidated damages are set at \$750 per day and \$1500 per day after 30 days.

10. The plan holders list is posted on the City's website and updated daily. In addition, refundable \$100 deposit if plan/specs returned within 2 weeks of bid opening
11. Construction cost is estimated at \$16 million.
12. There is a contractor checklist located at the back of the specifications; Checklist includes all forms to be submitted in the bid.

Director of the Water and Sewer Department, Guy Russo, was introduced for remarks. Director Russo first thanked all of those present for their interest in the project as this has been a project of public significance for some time and he was delighted at the interest that was being demonstrated by potential bidders.

Director Russo went on to explain that the force main work that is currently out to bid is Phase 1 of this Mattabassett Regionalization Project. Director Russo then went on to explain that the Phase 2 of the project, which is expected to be bid in the spring of 2014, would be the intermunicipal pump station and all mechanical equipment. Additionally, Director Russo also indicated that the Department and the Mattabassett Building Committee were looking at the possibility of an intermediate contract, which would deal with the demolition of the current site in preparation for the construction of the pump station, along with remediation of all contaminated soils within the pump station site, and possibly the installation of piling and sheeting to accommodate the construction of the pump station once that contract is awarded.

The Engineer provided more details regarding the project.

1. This contract is the first of two construction projects for the force main and pump station. The pump station contract is anticipated to bid in spring 2014.
2. Bidders shall submit an original bid and one copy of the bid to the City.
3. Participation by minority and women's business enterprises is required for this contract. MBE is 3% and WBE is 5% of the contract value.
4. The contract documents require a Health and Safety Plan by the contractor. OSHA 10 and 40-hour training is required.
5. State and federal permit approvals for the project are pending. When issued, the permits will be added to the contract by addendum.
6. The contractor will be responsible for securing a DOT encroachment permit for the work. The contractor shall also abide by the requirements of the Providence and Worcester Railroad Company. The majority of the project is located on state property.
7. Provisions for handling and disposal of controlled excavated materials and contaminated groundwater are in the environmental specifications.
8. Portions of the project will be installed by horizontal directional drilling (HDD) of either 24" PVC or 30" HDPE. The Engineer introduced Brian Dorwart of Brierley Associates as the HDD consultant.

9. Brierley Associates discussed the HDD sections at length and provided details including the design basis on 24" fusible C905 PVC pipe, the importance of site constraints and space limitations, subsurface conditions, existing utilities, tracking and tolerances, expectations of the contractor during the submittal process, means and methods for installation and testing.
10. Brierley Associates emphasized the boring logs, the prevalence of glacial till in the HDD path, and to expect cobbles and boulders, and advised the bidders to prepare accordingly.

#### **OPEN DISCUSSION**

The meeting was opened for questions from the audience. The Engineer requested all questions asked at the meeting to also be submitted in writing to the Purchasing Department.

11. The contractor shall detail all changes to the design in the shop drawings to adapt to 30" HDPE if proposed for the HDD.
12. Clarification of the drawings was requested regarding a detail for transitioning from HDD to open cut and cover.
13. Potable water for hydrostatic testing and dust control will be charged to the contractor. The usage rate is approximately \$27 per 1000 cubic feet. This information is available from the City's website and will be confirmed by addendum. The City will provide a water meter for the contractor's use on this project.
14. Clarification regarding the requirement for galvanized welded wire fabric for sidewalks was requested.
15. A request was made regarding a change in the unit of measure for rock excavation from cubic yard to cubic foot and the limit of payment to include the width of the trench shield. Additionally a request for clarification was made regarding rock removal within 6" around the perimeter of the casing pipe for railroad crossings.
16. Plans and specifications are not available from the City's website.
17. Clarification regarding cost for the DOT encroachment permit was requested. Contact information for the DOT regarding permit requirements and cost will be provided by addendum.
18. The contractor shall obtain a road excavation permit from the City Public Works Department. A \$10,000 bond is required by the City.
19. Bidders may examine the project site subsequent to today's meeting.

**The following is attached and included and part of Addendum #1:**

**Revised Bid Return Label**

**Attendees list**

# REVISED

## Bid Return Label

Always use Mailing Label below on all packages when submitting bids to the City of Middletown Purchasing Office for clear identification of your bid response.

### **Official Bid Documents Enclosed:**

**Bid # 2013-008- Waste Water Force Main – Mattabasset Regionalization**  
**Bid Opening Date: TUESDAY, OCTOBER 1, 2013 at 11:00 am**

**City of Middletown Purchasing Department  
Municipal Building Room 112  
245 DeKoven Drive  
Middletown, CT 06457**

