

**Office of Emergency Management
Minutes
August 10, 2015**

Present

Councilman Sebastian Giuliano
Councilwoman Deborah Kleckowski
Councilman Robert Santangelo
Emergency Management Director George Dunn

Absent

Councilwoman Hope Kasper
Councilman Thomas J. Serra

Meeting Called to Order:

Councilman Santangelo called the meeting to order at 7:30 p.m.

Minutes:

Councilman Santangelo asked for a vote on the minutes of July 13, 2015. After motion of Councilman Giuliano, seconded by Councilwoman Kleckowski, the minutes were unanimously approved.

Public Hearing:

There being no members from the public wishing to speak on items on the agenda, the public hearing portion of the meeting was closed.

Monthly Report

- a. Mile Lane Storage – Due to the repairs necessary to the Emergency Management buildings, items have been moved to the Mile Lane property. The Mile Lane location is getting very full, and the Director will be discussing the storage issues with Chief Kronenberger.
- b. July 3rd Fireworks – The Incident Action Plan was put in place with briefings occurring right from the beginning for security and safety. The plan was very effective.
- c. MFD Cameo/Emergency Planning - The Cameo system is a coordinated emergency preparedness tool that coordinates information from various sources. This tool was used during the July 3rd Fireworks. Chief Kronenberger has had his personnel trained with this new emergency planning tool. Sgt Godwin also provided Police Department information which helped assimilate a coordinated emergency preparedness event.
- d. Connecticut River Lighting Detail – Provided divers with lighting during recovery efforts for the baby thrown from the Portland Bridge. The divers reported that the lighting truck picked up 3 additional feet of visibility due to the illumination of the area.
- e. CT DPH Hartford Keeney Park Assistance – Emergency Management volunteers assisted the Health Department by putting up tents for the exhibits for this event.

- f. New London, DPH Sail Fest Assistance – The Emergency Management personnel also assisted with putting up tents for the public health booth at Sail Fest in New London, CT.
- g. CT DPH Mobile Hospital City/Wesleyan University Full Scale Exercise – this event was held between August 3rd through August 8th with the exercise including putting up the state hospital tent and taking it down. The mobile hospital tent was put up at Andrus Field at Wesleyan University. Everything went well on the first day it was put up, but there were problems with the dismantling of the tent on Saturday, August 8th. The problems identified will be discussed during the after action review. The working relationship with Wesleyan Cert team is excellent

Mr. Dunn also stated that he is working with the Youth Services Director, Justin Carbonella, to implement a Teen Cert Program. The Director feels it would be helpful to attract teens early into emergency management preparedness.

Director Dunn also stated that a teen movie night was held at Foss Hill, and the lighting truck was used to provide the necessary lighting for safety and security.

7. Old Business:

- a. Furnace at Emergency Management Update - The Director spoke to the contractor today. What is needed is the information on the heating plan; how much gas will be necessary to operate the building. Then a conscientious decision can be made on whether it will be prudent to go with gas or oil.
- b. Powers Generator Maintenance – The Director referred to the \$39,900 proposal to furnish and install one 600kw, 3-phase, 480 volt, stationary resistive load bank for the generator at the High School. If this matter is approved, a test run will be conducted one time per month, and it will resolve the wet-stacking maintenance issue. On motion of Councilman Giuliano, seconded by Councilwoman Kleckowski, it was unanimously agreed to move forward with the appropriation request.

8. Adjournment

On motion of Councilman Giuliano, seconded by Councilwoman Kleckowski, the meeting was unanimously adjourned at 8:00 p.m.