

# **PUBLIC SAFETY TELECOMMUNICATIONS**

**LOCATION: Middletown**

**MONDAY, June 6, 2016**

**11:00 A.M.**

**-----Minutes-----**

## **Attendance:**

### **Members Present**

Chairman Ross Andrew  
Commissioner David Darling (SFD)  
Commissioner Susan Bransfield (PFD)

### **Members Absent**

Commissioner Carl Chisem (MFD)

### **Staff Present**

Wayne Bartolotta – Director of Central Communications  
Joe Kronenberger – Deputy Director of Central Communications  
Jim Santacroce – Middlesex Hospital  
Lt. Mike Desena – MPD  
Bill McGovern – Hunters Ambulance  
Steve Beeler – Middletown Firefighters Union 1073  
Lori Ruffino – Recording Secretary

## **CALL TO ORDER**

Chairman Andrew called the meeting to order at 11:13 a.m.

## **MINUTES OF PREVIOUS MEETING**

Chairman Andrew moved to accept the minutes from the previous meeting held on April 4, 2016, Commissioner Darling made a motion to approve as presented, motion was seconded by Commissioner Bransfield, and all voted in favor.

## **PUBLIC HEARING**

- None

## **CORRESPONDENCE**

- None

## MONTHLY REPORT

- Wayne Bartolotta gave the monthly report – call statistics were handed out:
  - Calls picking up a little – usually due to the warmer weather
  - EMD – 97%
  - School Safety Committee and City Asset Committee continuing to meet
    - Access control system will be finished at Cross Street today
  - Central Communications budget passed and is just over \$1.7 million dollars – an increase of \$105,000.00 over last year - most labor related
    - Current trainer moved down to vacant dispatcher position
    - Trainer position posting closes on Friday
    - Dispatcher position open
    - Trainee position will be delayed until next April for budget reasons
  - Going to Common Council to ask for \$65,000.00 appropriation to cover overtime costs and some additional money for holiday pay
- Coordinated Medical Emergency Direction Services (CMED)
  - final arrangements of deal made for Valley Shore Emergency Communications
    - Mayor has increased budget to cover cost - \$20,000.00.
      - Already passed Finance & Government
- Portland Inter-Local agreement still not complete
  - Language issues remain
- School radio project underway for entire district
  - Should be installed city wide by next Commission meeting in September
  
- Finally able to complete first of 2 microwave projects that went up in mid-May – working fine
  - One more link scheduled for replacement
- Try to get out in the public, especially senior communities – attended Senior Center Expo last month, answered questions and provided education

## OLD BUSINESS

- None

## NEW BUSINESS

- Commission Meetings for July & August
  - Chairman Andrew asked for a motion to cancel July & August meetings, Commissioner Darling moved the motion, Commissioner Bransfield seconded, and all voted in favor.
    - Next meeting to be held in September
- Bill McGovern of Hunters Ambulance asked about an update on the response determinant with regards to the dispatch software
  - Wayne Bartolotta stated that it cannot be done
- June 28<sup>th</sup> will be the cut over date with Valley Shore as reported by Jim Santacrocce and memo will be sent out

**ADJOURNMENT**

- *Chairman Ross moved for adjournment, Commissioner Darling moved the motion, Commissioner Bransfield seconded and the meeting was adjourned at 11:28 a.m.*

Respectfully submitted,  
Lori Ruffino  
Recording Secretary

**Next meeting to be held on September 12, 2016 in Portland**