

PUBLIC SAFETY TELECOMMUNICATIONS

LOCATION: Portland
MONDAY, January 6, 2014
11:00 A.M.

-----Minutes-----

Attendance:

Members Present

Chairman Ross Andrew
Commissioner David Darling (SFD)
Commissioner Tom Serra (MFD)
Commissioner Susan Bransfield (PFD)

Members Absent

Staff Present

Joe Kronenberger – Deputy Director of Central Communications
Acting Chief Robert Kronenberger – MFD
Chief Robert Ross – SFD
Lt. DelMauro – MPD
Jim Santacroce- Middlesex Hospital
William McGovern – Hunter’s Ambulance
Sgt. Scott Cunningham – Portland PD
Lori Ruffino – Recording Secretary

CALL TO ORDER

Chairman Andrew called the meeting to order at 11:00 a.m.

MINUTES OF PREVIOUS MEETING

Commissioner Darling motioned for approval of minutes from December 2, 2013. Commissioner Bransfield seconded and all were in favor.

PUBLIC HEARING

None

CORRESPONDENCE

None

MONTHLY REPORT

Joe Kronenberger gave the monthly report:

- Monthly Call Statistics sheets were handed out
- Averaging just over 4000 calls for month of December, 1900 911 calls and 7100 administrative calls
- Staffing
 - New dispatcher doing extremely well
 - Trainee position – funding in the system for appropriation – will be putting that to the council in February - will bring staffing to the suggested level of 21 which allows for 5 dispatchers on duty at a time with maintaining a minimum level of 4 which hopefully reduces overtime
- New fiscal year budget
 - In the process – only change will include salary to include the trainee that was not in last year's budget and any contractual raises
- Along with Fire and Police, addressing needs for better communications within the high school
 - Met December 23 – testing was done with radio service technicians as well as fire & police personnel
 - Cost for the upgrades will be included in the school safety bond – recommendations to be made
- Continued education for dispatchers still in progress – all CPR requirements have been met with the assistance of the Middletown Fire Department
- School Safety meetings are attended on a monthly basis – next one scheduled for this Friday, January 10.
- EMS Loyalty Program – next scheduled meeting January 16, 2014

OLD BUSINESS

- City Hall
 - Monitor in the lobby, on-going training, and metal detector installation is recommended in report by Public Safety and was said that it will eventually be done. It was stated by Commissioner Serra that when it comes forward with a plan it would most likely be funded.

NEW BUSINESS

- Commissioner Serra brought forward questions about weather and communications relative to parked cars for safety vehicles to get through. It was stated by Joe Kronenberger that if there is a true parking ban on that the police department and public works department work together with a contractor that will remove a vehicle. Communications does not get involved with the removal of a vehicle. It was also stated that Public Works makes the determination if a car needs to be removed to properly clear the streets.

- Fire Department will work with the Police Department first if assistance needed as stated by Acting Chief Rob Kronenberger
- Sidewalks – Rt. 66 and Arrigoni bridge are a safety issue with regards to snow removal on sidewalks – no complaints to dispatch for last storm
 - Portland had complaints on Arrigoni Bridge and 66 in Portland as well as sidewalks
 - The State and property owners responsible/liable for these problem areas – will be looked into further at Wednesday Public Works meeting as stated by Commissioner Serra
- Communications reported good between all departments

ADJOURNMENT

Commissioner Serra motioned for adjournment. Commissioner Darling seconded the motion. The meeting adjourned at 11:19 a.m.

Respectfully submitted,
Lori Ruffino
Recording Secretary

Next meeting to be held on February 3, 2014 in Middletown