

**ECKERSLEY-HALL BUILDING COMMITTEE
MONDAY, MARCH 10, 2014
POLICE DEPARTMENT COMMUNITY ROOM
6:00 PM**

Members Present: Ron Klattenberg, Trevor Davis, Augie DeFrance IV, Ed Dypa, Ryan Kennedy, Phil Pessina, Bill Wasch
Members Absent: Annabelle Malone, Ed Monarca, Larry Riley
Others Present: Beth Lapin (staff); Steve June, Katherine Clunie, (SP+A); Joe Samolis (Mayors Office); Deb Stanley (Rec Dept), Ed Rubacha

1.0 OPEN MEETING

Chair Ron Klattenberg opened the Eckersley Hall Building Committee Meeting at 6:02 PM at the Police Department Community Room.

2.0 APPROVAL OF MINUTES

Chair Klattenberg asked for approval of the February 10, 2014 minutes. Ed Dypa made the motion to accept, seconded by Bill Wasch. The vote to approve was unanimous, with one abstention.

3.0 FINANCIAL REPORT

FINANCIAL STATEMENT

Beth presented the financial report. Expenses since the previous meeting included the secretary/assistant position and pre-approved payments to MA+M and SP&A. Moved by Ed Dypa and seconded by Trevor Davis, the financial report acceptance passed unanimously.

BUDGET ITEMS

The committee received an invoice dated 2/01/14 from SP+A for two items in the current purchase order: \$5,956 for the Construction Phase (8%) and \$2,500 for Construction Administration (20%) for a total of \$8,456. Trevor Davis made the motion to accept, seconded by Ed Dypa. The vote to approve payment was unanimous.

4.0 PUBLIC COMMENTS

There were none.

5.0 NEW BUSINESS

CHAIRMAN UPDATE

Ron reported he will be moving at the end of April, so next month will be his last Eckersley-Hall meeting. He will work with the mayor on a transition, which he will present at the next meeting.

FEDERAL HISTORIC TAX CREDITS

Joe Samolis, Chief of Staff, reported the contract with Wishneff moved through Finance and Gov operations and the Common Council and was close to final execution. He and Beth will supply necessary documentation for the application. Joe will report on this each month's meeting.

WB MASON/SUBURBAN SITE VISITS

Ron asked those committee members who attended the site visits to WB Mason and Suburban to provide their thoughts on what they saw and learned from the visits. Ryan, Bill, Beth and Ron emphasized the importance of comfort and appearance to ensure a positive and inviting atmosphere when a person entered the building or sat for a long period of time. At the Waterbury SC, furniture complemented the building functions. There were discussions about functionality for seniors in particular such as ability to lean and hold onto the tables and chairs for support. It was also important to have material that would not stain or deteriorate with constant usage. Color, stackability, interlocking capability, and comfort were all discussed at both locations. The committee members provided insight and reactions to Katherine Clunie's furniture concept. The Committee felt the furniture shown did not meet the needs as noted above. She will continue to solicit ideas and put together a schedule to be used for purchasing. She will prepare a comprehensive list of furniture recommendations for each room in the building for Committee review and approval at the April meeting. Shlein's, a local vendor also under state contract, will also be considered for lounge furniture.

SILVER/PETRUCELLI OFFICE SPACE MODIFICATION

This was covered in the previous discussion.

ARESCO CONSTRUCTION SCHEDULE AND UPDATE

Joe Aresco reported things were going well. Outside site work, put on hold due to weather, will resume, with a meeting scheduled March 11 related to exterior masonry and roofing, which they hope to start at end of March. Upper level framing was 90% complete; plumbing for bathroom was roughed in. Mechanical in attic and ductwork were in place, while sprinklers were about 90% complete. On the lower level, the concrete floor was poured to bring it all to one level. Joe will be doing additional abatement; once the permanent heat is off, the boiler would be removed. Some sheet rock had been hung. Old oil tank will come out soon and then geothermal will begin again. He was still getting the demolition permit in place with city for the military museum.

SILVER/PETRUCELLI CONSTRUCTION ACTIVITY REPORT

Steve June and Joe Samolis reported working with TYCO to install security system, which will be merged with existing city systems to facilitate access. Joe will look into using RecTrac instead of MySenior.com.

Steve June modified his schedule to being on-site three days a week, in addition to reviewing RCOs, AIA invoices, etc. SHPO visited the site recently to look at proposed RCO work and gave verbal approval. Steve presented two new RCOs:

- RCO #9: Floor hatches and sump pump pit under stage: \$4,120
- RCO#10: Steel required for three areas: upper level bathroom (2 spots), above door into mechanical room, \$5,112

Trevor Davis made a motion to approve these two RCOs, as long as SHPO also approved. Seconded by Ryan Kennedy, the vote to approve was unanimous.

Steve June presented a reviewed invoice from MA&M for a total of \$203,015. Moved by Ryan Kennedy and seconded by Ed Dypa, the committee unanimously approved payment of this invoice.

LEED STATUS

Ron clarified that we need to know if we need LEED points from furniture; John Ireland will work with Katherine Clunie on this.

6.0 OTHER BUSINESS

There was no other business.

7.0 ADJURNMENT

Chair Klattenberg asked for a motion to adjourn. Made by Ed Dypa and seconded by Trevor Davis, the vote was unanimous and the meeting adjourned at 7:20 PM.