



Records Management Commission

Thursday, March 24, 2016

1p.m.

Room 208, Municipal Building

1. Chair calls meeting to order
2. Approval of February 17, 2016 minutes
3. Public Comments
4. Old Business:
 - a). Review existing documents from February meeting for additions/corrections for presentation to Directors
 - b). Update on offsite backup- Eldon
5. New Business: Discussion of Prime -presentation in future-Eldon
6. Other
7. Adjournment