

**RUSSELL LIBRARY**  
**123 Broad Street, Middletown, CT 06457**  
**Board of Trustees, Tuesday, February 25, 2014, 7:00 pm**  
**Board Room, Administration Building behind Library on Court Street**  
**Agenda**

- I. Call to Order
- II. Public Comments
- III. President's Report
- IV. Action Items:

**NOTE: Motion & Second – M&S**

- A. Minutes of Previous Meeting: January 21, 2014 – **M&S**
- B. Cash Flow Reports: With 58% of the fiscal year completed, we are a little under in Company revenue and expenditure. We will be expending the Friends' past contributions in the coming months and have submitted the enclosed new "Wish List."
- C. Committee and Trustee Reports:
  - 1. Finance and Policy Committees – Trustees Becker and Markot: Attached is the proposed revision to the Board Spending Policy.
  - 2. Exterior Renovation Committee and Building Committee – Trustee Nelson
  - 3. Trustee Zakarian will report on the tour of Hartford Public Library.

- V. Director's Report:
  - 1. We submitted the FY 15 City Operating Budget at 0% increase and will be submitting an alternate budget with a 2.3% increase to meet our FY 15 Goals.
  - 2. Kathleen Molski, long-time part-time Circulation Clerk, was appointed full-time Clerk, eff. 2/10/14.

VI. Assistant Director's Report

VII. Old Business

VIII. New Business

IX. Calendar:

Tuesday, March 18, 7:00 pm, Board Meeting, Board Room (pending items):

- 1. Succession Plan
- 2. Draft Interim Building Program
- 3. Strategic Planning Committee Update
- 4. FY 15 Company Capital Budget

X. Executive Session: Personnel – **M&S** (to enter into **and** exit from Executive Session)

XI. Adjournment – **M&S**

Respectfully submitted,

Arthur S. Meyers, Director