

Clean Energy Task Force
Meeting Minutes

Date: May 21, 2014

Location: City of Middletown
Municipal Building
Room 208

Re: City of Middletown
Clean Energy Task Force
Meeting No. 100

Attendees: Tom Serra
David Bauer
Audrey J. Scotti
Larry Chatfield
Peter Staye
Jennifer Kleindienst

Absent: Augie DeFrance
Dmitri D'Alessandro
Jeff Pugliese
John Hall

Bob Dobmeier, Staff

Tina Gomes, Staff

The meeting opened at 12:30 P.M. The minutes for the April 16, 2014 Clean Energy Task Force meeting were approved unanimously.

A motion was made by Tom Serra, and seconded by David Bauer, to have Bob Dobmeier act as temporary chair of the task force until an election is held later in the meeting. The motion was approved unanimously.

In John Hall's absence, Bob Dobmeier gave an update on some of the projects that they are working on:

- The new LED lights in the Harbor Park Tunnel have been installed and are quite impressive. There are 10 new fixtures that replaced the old 175 watt HPS or Metal Halide lights. The new lights each have a motion sensor, whereas when unoccupied, each draw 30 watts. When occupied, each light goes up to 90 watts, and provides a good quality and quantity of light for the tunnel.
- The RFP for streetlight maintenance is out and bids are expected to be received on Friday May 23rd. John and Bob have worked with the Purchasing Agent to put together a scope of services and timeline, with different items of expected work for this contract. It is expected that an experienced electrical contractor will be the low bidder, with approximate annual cost of \$80,000. This contract will take effect when the lights are purchased from CL&P, which should be on July 1st. Better levels of service are also expected, based on discussions with other municipalities that have gone this route.

- John is working with Northeast Utilities and CEEF on the possible installation of a window film, to cut down on sunlight heat in the summer, on the western facing windows at City Hall. Bob explained that a study will have to be conducted in order to calculate whether the project is cash positive and a sufficient level of energy efficiency can be accomplished. The study will cost approximately \$1,000 and will be reimbursed if the project goes through to implementation. Funding for the study is available through the Clean Energy, General Administration line item currently in the City's annual budget. A motion was made by Audrey J. Scotti, and seconded by Larry Chatfield, to authorize this expense for the window tinting project. The motion passed unanimously. Peter Staye noted that he has gone through this process on the Wesleyan campus a few years back, when they were considering window tinting at the Science Center. The study phase is very thorough, and in that case did not recommend the project go forward, due to specific site conditions.

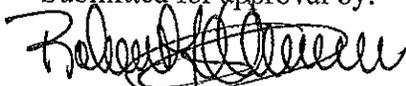
A brief discussion took place concerning the election for Chairperson to the task force. Based on Ron Klattenberg's recommendation at the previous meeting, Tom Serra made a motion, which was seconded by Audrey J. Scotti, nominating Jennifer Kleindienst at the new Chair of the Clean Energy Task Force. The motion was approved unanimously. Jennifer thanked the members of the task force for their support and asked that they help her out with future task force endeavors, as she is still relatively new to the task force. All agreed.

Tom Serra noted that the task force should also have a Vice Chairman, in case of the Chair's absence at future meetings. A discussion took place as to what the by-laws, resolutions or ordinances say concerning this matter. Bob noted that he thought that an ordinance is in place that governs the policies of the task force. Tom Serra recommends that we check with Marie Norwood, Council Clerk, to verify this; which Bob will do. A motion was made by David Bauer, and seconded by Tom Serra, to appoint Peter Staye as the Vice Chair of the Clean Energy Task Force. The motion was approved unanimously.

In other Business, David Bauer asked newly elected Chair Jennifer Kleindienst to provide her vision for the future of the task force with possible goals and initiatives for the near term. She will prepare this information for discussion at the next task force meeting.

The meeting ended at 1:00 P.M. The next regular meeting is scheduled for Wednesday, June 18, 2014, to be held at the Municipal Building at 12:30 PM..

Submitted for approval by:



Robert J. Dobmeier
Dep. Director of Public Works