

Clean Energy Task Force

Meeting Minutes

Date: June 18, 2014

Location: City of Middletown
Municipal Building
Room 208

RE: City of Middletown
Clean Energy Task Force
Meeting 101

Attendees:	David Bauer	Absent:	Dmitri D'Alessandro
	Augie DeFrance		Jeff Pugliese
	Audrey Scotti		Bob Dobmeier, Staff
	Larry Chatfield		Tina Gomes, Staff
	Jennifer Kleindienst		
	John Hall		
	Peter Staye		

The meeting was called to order at 12:37. The minutes for the May 21, 2014 Clean Energy task Force meeting were approved unanimously.

There was discussion of the Vice Chair position being occupied by a non-resident. As the ordinance relating to the Clean Energy task Force is silent as to the Vice Chair Position, and other members of the committee have been / are currently non-residents, the matter was considered moot.

John Hall provided an update of matters before the Energy Coordinator's Office (ECO):

- Street Lighting: Purchase process is progressing. Pending a confirmation of the purchase price by CL&P, the purchase is expected to occur in mid-July. There was a short discussion of the scope of the purchase. "Tenant Lights" – light illuminating parking areas not owned by the city are not part of the purchase.
- Harbor Park exterior LED lighting is 99% complete. 1 light remains to be installed.
- Gas Purchasing: For several years the City participated in a purchasing aggregation administered by the Capital Region Council of Governments (CRCOG.) Due to volatility in the gas market as a whole, CRCOG has ended that service. ECO has obtained pricing proposals from Secure Energy, the city's electricity provided. After review, it is believed that switching to Yankee Gas will be a less expensive option. There was discussion about combining purchasing with other entities such as the BOE, Wesleyan, CVH and Middlesex Hospital, or looking to other agencies that might act in the capacity of CRCOG. As the matter is not associated with the core mission of the task force, no action was taken.
- Police Headquarters: Celtic Energy is being hired to undertake a study of the of the buildings HVAC system.

- City Hall Energy Conservation Measures/Window Film: Window film, designed to reduce heat load, is estimated to cost \$17,000. Installation includes only the windows on the west side of the building. ECO will apply to CL&P for a study to confirm that the film will save money. Study would cost \$1,000. If the project proceeds through installation, the fee would be reimbursed by CL&P.
- Door Stickers: Stickers are printed and ready for distribution. Larry Chatfield to talk with Jeff Pugliese regarding how they can best be distributed.

Direction of the Clean Energy Task Force:

There was a lengthy discussion of the direction the task Force should take. To help frame that discussion the ordinance creating the task force is to be reviewed at the next meeting. Ideas for consideration included:

- Do more to compel / focus on getting the Middletown Community (Resident's, schools and businesses) to consume clean energy and conserve by participating in programs like HES.
- Participate in the next round of "Solarize CT." Discussion in having clean energy and conservation opportunities publicized at press conference for the completion of the PV array at the Remington building was suggested.
- Update the 2009 Energy Plan for the City and work to adopt its suggestions and goals. This is to be an important topic for the next meeting. John Hall to circulate the plan.
- Share minutes with of task forces in other cities. Work more closely with those task forces that share that interest.
- Enhance membership, and look for membership to include a representative of the BOE (Dave Bauer to inquire in that regard,) high school and college students, and the City treasurer.

There was a general discussion of the "Roof Top Solar Challenge," which the Department of Energy held to identify ways to streamline the PV permitting process. As Middletown is already viewed as having a very streamlined PV permitting process, this initiative needs no further follow-up.

John Hall presented a personal energy survey. He would like all to participate.

A motion to adjourn was made by Audrey Scotti, and seconded by Augie DeFrance. The meeting was adjourned at 1:58 PM.

The next meeting is scheduled for 12:30 PM in room 208 of City Hall on Wednesday, July 16.

Respectfully Submitted for approval by:

Peter Staye
Vice Chair

