

**SANITATION COMMISSION  
REGULAR MEETING  
TUESDAY, SEPTEMBER 27, 2016  
TIME: 4:00 P.M.  
MUNICIPAL BUILDING  
ROOM 210  
MIDDLETOWN CONNECTICUT**

**Members Present:** Chair Seb Santacroce  
Thomas Goglia  
John Uccello  
Monica J. Belyea, MPH, RD

**Absent:** Bobbye Knoll Peterson

**Staff Present:** William J. Russo, Public Works Director  
Tina Gomes, Chief Management Analyst  
Kori Wisneski, Deputy General Counsel

Chair Santacroce opened the Sanitation Commission meeting at 4:00 P.M. He requested a motion to approve the minutes from June 28, 2016. Motion was seconded and approved unanimously.

Director Russo stated that Bobbye Knoll Peterson is off of the Sanitation Commission as she has moved out of the district. Living in the district is a requirement to be on the Commission. The search for a new Commission member is in the works.

Thomas Goglia stated that his term on the Commission is due to expire on October 30, 2016. Director Russo stated that any commission members interested in being reappointed after their term is up, the Mayor will have to be notified. From there it will be added to the Council agenda for discussion. Tina Gomes stated that she will see to it that it is added to the October 2016 Council agenda.

**CORRESPONDENCE:**

Director Russo stated that there was no correspondence to discuss.

**NEW BUSINESS:**

- a. Request for Additional Appropriation: Waste Removal Containers/Supplies – Director Russo stated that MacDonough School and Snow School approached the City about sanitation, recycling and single stream practices. If the schools work with the City, they will end up saving money on these garbage and recycling practices. However, some of the schools that would like to participate are outside of the district.

Kori Wisneski, Deputy General Counsel, looked into the matter at Superintendent Pat Charles' request to see if whether or not they can be phased in to save the City and the Board of Education some money. After looking at the necessary Municipal Special Acts Ordinances and found out that there was some coordination involved with respect to the Board of Education looking at their current contract with their hauler to see when it expires or if they could just seek to terminate the contract.

Tina Gomes, Chief Management Analyst, stated that their contracts with Dainty Rubbish were up on October 1, 2016. However, the dumpsters will not be available by then since there is a 4-6 week lag time for the order. The service with Dainty Rubbish will continue month to month until the dumpsters are delivered.

Kori stated that there is nothing in the ordinance stating that the City cannot pick up garbage outside of the district. For instance, the Senior Center does have trash pickup through the City. The same can happen for the schools outside of the district assuming that it makes sense financially for both the school system and the City. The schools within the district will be phased in to the waste removal practices and ultimately expand.

One of the Commissioners asked if the City had the man-power to handle picking up waste at all of the schools locations. Director Russo indicated that the front end loader will be used to pick up the waste out of the dumpsters so that nothing will have to be done by hand. There will be enough money to keep the sanitation budget surviving along with helping the City to save money. The City's Recycling Coordinator will have the opportunity to go in to the schools kitchens, starting with the elementary schools, to help teach better recycling practices. This will cut down on the tonnage produced from the students throwing away recyclables in the regular trash.

A motion was made to approve the request for the additional appropriation in the amount of \$13,500.00 for additional dumpsters. Motion was seconded and approved unanimously.

Before moving on to the next agenda item, Director Russo requested that Tina explain to the commission where the fund balance stands and how the delinquencies are being handled. In the close future, a new automated truck will be purchased which will cost around \$250,000.00 and will last around 15-20 years. This truck will have capability to pick up the garbage containers along with the single stream containers. Diana Doyle, Deputy Director of Finance, and Tina Gomes both reassured Director Russo that the money is available in the fund balance for this purchase.

Tina stated that normally a comfortable fund balance is about 10% of the total budget. Based on the billing, revenue and intake of delinquencies, the account is sitting comfortably. Our budget is about 1.9 million after bills are paid which is well over what is needed for the purchase. The delinquencies have improved since the City has been after them; however, there is still \$184,000.00 in delinquencies outstanding which is about 10% of the budget. The major reason for these delinquencies is the many repeat offenders that own a lot of property and fail to make payments on any of them.

- b. Sanitation Adjustment: 56 High Street – Director Russo stated that the homeowner changed their address with the Tax Assessor's Department and it was not implemented in the system on time. Therefore, the bill was delivered to the old address. The homeowner asked if the interest on the bill can be waived since it was sent to the incorrect address. A motion was made to approve the removal of interest to the sanitation bill for 56 High Street. Motion was seconded and approved unanimously.

**OLD BUSINESS:**

- c. Update on Single Stream Recycling – Director Russo stated that the public has reported that the new single stream recycling practice is easier than the old practice. The quantity of garbage produced has decreased dramatically and the large recycling containers are being filled every other week. The

single stream recycling material is being brought the Plainville facility off of Route 372. This is also where mattresses are being delivered to prevent them from being mixed in with the garbage.

- d. Cardboard Report – The commission reviewed their cardboard reports.
- e. Tonnage Report – Director Russo stated that the City is down 21 tons from last year to this year. This will continue to be monitored monthly to ensure that this is due to the new single stream recycling practices. \$102.00 is saved for ever ton that does not go to the plant. So far, \$2,142.00 was saved since the new single stream recycling was implemented.

**OTHER:**

As there was no further discussion, a motion was made to adjourn. Motion was seconded and approved unanimously. The Sanitation Commission meeting adjourned at 4:37 P.M.