

Finance and Government Operations Commission Meeting Minutes
Middletown, Connecticut
April 29, 2015
Municipal Building Room 208
7:00 P.M.

RECEIVED

15 MAY 22 PM 12:53

TOWN CLERK
MIDDLETOWN, CONN.

Present: Councilman Thomas Serra, Councilman David Bauer, Councilwoman Hope Kasper, Councilwoman Deb Kleckowski, Councilwoman Mary Bartolotta, Carl Erlacher, Deb Stanley, William Russo, Dr. Joseph Havlicek, Damon Braasch, Guy Russo, Deputy Police Chief Michael Timbro

Absent: None

1. Councilman Serra called the meeting to order and requested a motion to approve the minutes from the April 1, 2015 Finance & Government meeting. Councilwoman Kasper made the motion to approve and Councilwoman Kleckowski seconded, unanimously approved.

2. Public Comments on the Agenda: None

3. Conferences and Training:

William Russo requested the approval to send eight mechanics to the CASHO Equipment show, totaling \$320.00. Councilwoman Kasper made the motion to approve and Councilwoman Kleckowski seconded, unanimously approved.

Damon Braasch requested \$325.00 for continuing Assessor Certification School at UCONN, June 1-5th. The second request was the approval to send two individuals to attend the intro to GIS class at \$400.00 per person. And the final request was permission to spend \$122.00 to attend a seminar on May 4th and meeting on May 7th. All three requests total \$1247.00. Councilwoman Kleckowski made the motion to approve and Councilwoman Bartolotta seconded, unanimously approved.

4. The following Departments have submitted items to be discussed:

Health – Grant Confirmation totaling \$7250.00 in donations for Kids Safety Expo; Grant Confirmation totaling \$3500.00 in NACCHO Federal Funds for training of and supplies for the Medical Reserve Corps.

Councilwoman Kasper made the motion to approve both Grant Confirmations, Councilwoman Bartolotta seconded, unanimously approved.

-Approved to send to the Council Floor-

Recreation & Community Services – Grant Confirmation totaling \$52,031 in State funds for Elderly and Disabled Demand Responsive Transportation

Councilman Bauer asked Deb Stanley if the funds requested were to purchase a vehicle. Deb responded that they weren't. She explained that the Middletown Transit Authority charges per mile for transportation for the seniors. Councilwoman Bartolotta requested to see the cost per mile for the next F & G meeting. Councilwoman Kasper made the motion to approve and Councilman Bauer seconded, unanimously approved.

-Approved to send to the Council Floor-

Police – Grant Confirmation totaling \$30,000 in State funds for JAG Violent Crime Prevention; Appropriation Request totaling \$2579.94 for retired K-9 veterinary expenses.

Councilwoman Kasper asked Deputy Police Chief Timbro if they had the money in their budget to cover the veterinary expenses. Deputy Police Chief Timbro explained that yes it was in their budget but they have had a shortage in their holiday pay line item and had to transfer monies from many different lines to cover the shortfall. Councilwoman Bartolotta made the motion to approve and

Councilwoman Kasper seconded. Councilman Serra stated the approval was for both requests, unanimously approved.

-Approved to send to the Council Floor-

Water & Sewer – Resolution requesting approval for \$65,000 transfer from Operating Fund to CNR Water Meter Automation line

Councilwoman Kasper made the motion to approve and Councilwoman Bartolotta seconded, unanimously approved.

-Approved to send to Council Floor-

Finance -- Resolution requesting approval to close Fund 4750 – Road Bond 2003 and transfer \$447.47 to Debt Service

Councilman Bauer made the motion to approve and Councilwoman Kasper seconded, unanimously approved.

-Approved to send to Council Floor-

Discussion of Ordinance 78-10 Contracts for Professional Services

Councilman Bauer asked to have this item left on the agenda.

Discussion of Pension Ordinance

Councilwoman Kasper stated that she received a draft of the Pension Ordinance and that it was a complete re-write, not what the retirement board requested. Councilwoman Kasper also made the request for the Council Clerk not pay the invoice until the Pension Board members give the final approval as well as to leave this item on the agenda.

Regular Reports – Information Only

- Transfer of Funds/BOE Transfers
- General Fund Appropriations
- City's Investments
- Monthly Expenditure Summary Report
- Tax Collection Recap Report
- Department Over-Time Reports
- Quarterly Reports – Arts & Culture/Senior Services

5. Other

6. The next meeting is May 27, 2015 at 7pm in Room 208

Meeting Adjourned
Tracks: MZ0000001-14

Respectfully
Submitted by,

Tracy Vess on behalf of Carl R. Erlacher