

THE MATTABASSETT DISTRICT

Memorandum

Date: January 11, 2016

Subject: Agenda - Tuesday,
January 19, 2016 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director **AGS**

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of December 21, 2015	1 - 6
2. Treasurer's Report	7 - 14
a. Receipts & Expenditures – FY 15-16	8
b. Operating Fund Statement of Income	9
c. Cash Flow Graphs	10 - 12
d. Investment Schedule	13
e. Investment Schedule Distribution	14
3. Budget Statement	15 - 17
4. Check Register Report – December, 2015	18 - 20
5. Staff Reports	21 - 41
a. Monthly Report	21 - 30
b. Safety/Energy Report	31 - 33
c. Operational Profile	34 - 37
d. Monthly Flows & Rainfall Data for the Past Two Years	38
e. Effluent Quality Graph	39
f. Nitrogen Graph	40
g. Maintenance Graph	41
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Check Register Report – October and November 2015	
3. Comparison on Sludge Deliveries from 5-10 years ago to current	
6. Committee Reports	
a. Engineering	
b. Finance – (pink)	
1. 2014-2015 Audit Report	
2. 2016-2017 Budget Review and Approval	
3. Signatories Authority	
c. Human Resources	
d. Property Management	
e. Public Relations	

- f. District Project Construction Committee - (orange)
 - 1. Wright-Pierce's Payment Requisition for November 2015 - \$98,355.05
- 7. Counsel's Report
 - a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabasset District will be held on **Monday, February 22, 2016 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.