

**THE MATTABASSETT DISTRICT**

*Memorandum*

*Date:* June 14, 2016

*Subject:* Agenda - Monday,  
June 20, 2016 @ 7:00 PM  
Board Meeting

*To:* Board of Directors

*From:* Arthur G. Simonian, Executive Director *AGS*

**We will have a plant tour for all Board Members at 6:30 PM conducted by our staff.**

Public Speakers

**AGENDA**

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of May 16, 2016	1 - 5
2. Treasurer's Report	6 - 13
a. Receipts & Expenditures – FY 15-16	7
b. Operating Fund Statement of Income	8
c. Cash Flow Graphs	9 - 11
d. Investment Schedule	12
e. Investment Schedule Distribution	13
3. Budget Statement	14 - 16
4. Check Register Report – May, 2016	17 - 19
5. Staff Reports	20 - 40
a. Monthly Report	20 - 30
b. Safety/Energy Report	31 - 32
c. Operational Profile	33 - 36
d. Monthly Flows & Rainfall Data for the Past Two Years	37
e. Effluent Quality Graph	38
f. Nitrogen Graph	39
g. Maintenance Graph	40
h. Executive Director & Staff Action Items	
1. Checkbook analysis	
2. Provide an analysis of sludge management that will include the reduction of sludge and cost impact. (Refer to Engineering Committee Minutes)	
3. Provide the cause of the 30% increase of water consumption and look into ways to reduce it. (Refer to Engineering Committee Minutes)	
4. Explore the use of solar panels and other energy sources for the plant electricity. (Refer to Engineering Committee Minutes)	
5. Provide the cost to run the generator once the Enernoc contract has expired. (Future discussion with Engineering Committee)	
6. Committee Reports	
a. Engineering – (purple)	

- b. Finance – (pink)
- c. Human Resources – (yellow)
- d. Property Management
- e. Public Relations – (gray)
- f. District Project Construction Committee - (orange)
  - 1. Wright-Pierce's Payment for March/April 2016 - \$108,687.34
- 7. Counsel's Report
  - a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, July 18, 2016 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.