

# THE MATTABASSETT DISTRICT

# Memorandum

*Date:* July 13, 2016

*Subject:* Agenda - Monday,  
July 18, 2016 @ 7:00 PM  
Board Meeting

*To:* Board of Directors

*From:* Arthur G. Simonian, Executive Director

Public Speakers

## AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of June 20, 2016	1 - 5
2. Treasurer's Report	6 - 14
a. Receipts & Expenditures – FY 15-16	8
b. Operating Fund Statement of Income	9
c. Cash Flow Graphs	10 - 12
d. Investment Schedule	13
e. Investment Bank Distribution	14
3. Budget Statement	15 - 17
4. Check Register Report – June, 2016	18 - 20
5. Staff Reports	21 - 39
a. Monthly Report	21 - 29
b. Safety/Energy Report	30 - 31
c. Operational Profile	32 - 35
d. Monthly Flows & Rainfall Data for the Past Two Years	36
e. Effluent Quality Graph	37
f. Nitrogen Graph	38
g. Maintenance Graph	39
h. Executive Director & Staff Action Items	
1. Checkbook analysis	
2. The Executive Director will provide an update on the sludge management analysis spreadsheet presented to the Engineering Committee by early Fall.	
3. Return rate comparison chart for investments.	
6. Committee Reports	
a. Engineering	
b. Finance	
c. Human Resources – (yellow)	
d. Property Management	
e. Public Relations	

- f. District Project Construction Committee - (orange)
  - 1. Wright-Pierce's Payment for May 2016 - \$35,058.42
- 7. Counsel's Report
  - a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, August 15, 2016 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.