

*Date:* August 8, 2016

*Subject:* Agenda - Monday,  
August 15, 2016 @ 7:00 PM  
Board Meeting

*To:* Board of Directors

*From:* Arthur G. Simonian, Executive Director

Public Speakers

**AGENDA**

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of July 18, 2016	1 - 4
2. Treasurer's Report	5 - 13
a. Receipts & Expenditures – FY 15-16 & FY 16-17	6 - 7
b. Operating Fund Statement of Income	8
c. Cash Flow Graphs	9 - 11
d. Investment Schedule	12
e. Investment Bank Distribution	13
3. Budget Statement	14 - 16
4. Check Register Report – July, 2016	17 - 20
5. Staff Reports	21 - 39
a. Monthly Report	21 - 29
b. Safety/Energy Report	30 - 31
c. Operational Profile	32 - 35
d. Monthly Flows & Rainfall Data for the Past Two Years	36
e. Effluent Quality Graph	37
f. Nitrogen Graph	38
g. Maintenance Graph	39
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering – (purple)	
b. Finance	
c. Human Resources – (yellow)	
1. Union Agreement Hourly	
2. Union Agreement Supervisors	
3. Non-Bargaining Employee Personnel Policy	
d. Property Management	
e. Public Relations	

- f. District Project Construction Committee - (orange)
  - 1. Wright-Pierce's Payment for June 2016 - \$34,948.16
- 7. Counsel's Report
  - a. Executive Session
- 8. New Business
  - 1. Nominating Committee Assignments – Board Chairman
  - 2. Annual shutdown of Incinerator – Maintenance and Inspection contract with MacDonald Enterprises.
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday, September 20, 2016 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.