

THE MATTABASSETT DISTRICT

Memorandum

Date: September 7, 2016

*Subject: Agenda - Tuesday
September 20, 2016
Board Meeting, 7:00 pm*

To: Board of Directors

From: Arthur G. Simonian, Executive Director

AGS

AGENDA

Roll Call

1. In accordance with Section 2-4 of the Charter, the following officers shall be voted upon by ballot from its membership:
 - a. Chairman
 - b. Vice-Chairman
 - c. Secretary
 - d. Treasurer
 - e. Deputy Treasurer

Public Speakers

	<u>Pages</u>
2a. Minutes of the meeting of August 15, 2016	1 - 5
2b. Minutes of the Special Board meeting of September 8, 2016	6 - 7
3. Treasurer's Report	8 - 16
a. Receipts & Expenditures - Fiscal Years 15-16 & 16-17	9 - 10
b. Operating Fund Statement of Income	11
c. Cash Flow Graphs	12 - 14
d. Investment Schedule	15
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5. Check Register Report - August 2016	20 - 22
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a. Monthly Report	23 - 31
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- h. Executive Director & Staff Action Items:
 - 1. Checkbook Analysis
 - 2. Cash Flow Analysis
- 7. Committee Reports:
 - a. Engineering
 - b. Finance - (pink)
 - 1. Two new account codes for Incinerator
 - c. Human Resources
 - d. Property Management - (blue)
 - e. Public Relations
 - f. District Project Construction Committee - (orange)
 - 1. Wright-Pierce's Payment Requisition for July 2016 - \$32,341.55
- 8. Counsel's Report
 - a. Executive Session
- 9. New Business
 - a. Committee Assignments
 - a.1. Finance Committee
 - a.2.
 - 1. Engineering Committee
 - 2. Human Resources Committee
 - 3. Property Management Committee
 - 4. Public Relations Committee
 - 5. District Project Construction Committee
 - a.3. Board Clerk – Executive Director, Arthur G. Simonian
 - b. Incinerator GAC System Fire
- 10. Communications
- 11. Adjournment

The next meeting of The Mattabasset District will be held on **Monday, October 17, 2016 at 7:00 p.m.** in the Administrative Building, Cromwell, Connecticut.