

Date: November 14, 2016

Subject: Agenda - Monday,
November 21, 2016 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of October 17, 2016	1 - 4
2. Treasurer's Report	5 - 13
a. Receipts & Expenditures – FY 16-17	7
b. Operating Fund Statement of Income	8
c. Cash Flow Graphs	9 - 11
d. Investment Schedule	12
e. Investment Bank Distribution	13
3. Budget Statement	14 - 16
4. Check Register Report – October, 2016	17 - 19
5. Staff Reports	20 - 39
a. Monthly Report	20 - 28
b. Safety/Energy Report	29 - 31
c. Operational Profile	32 - 35
d. Monthly Flows & Rainfall Data for the Past Two Years	36
e. Effluent Quality Graph	37
f. Nitrogen Graph	38
g. Maintenance Graph	39
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering	
b. Finance - (pink)	
1. Reimbursement Middletown Sludge - \$4,640.00	
c. Human Resources - (yellow)	
d. Property Management - (blue)	
e. Public Relations	
f. District Project Construction Committee - (orange)	
1. Wright-Pierce's Payment for September 2016 - \$12,343.22	

2. Wright-Pierce's Proposal for Additional Services – GAC Fire - \$46,500.00
3. Laboratory HVAC Project – Heating Contract Award – Link Mechanical Services,
New Britain, CT - \$45,350.00
7. Counsel's Report
 - a. Executive Session
8. New Business
 - a. 2017 BOD Meeting Dates
9. Communications
 - a. New Board Members - Berlin
 - b. MDC Contract and Assessment
 - c. Holiday Dinner – December 19, 2016
 - d. Plant Tours for new Board Members
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, December 19, 2016 at 5:30 p.m.**, in the Administration Building, Cromwell, Connecticut.