

**THE MATTABASSETT DISTRICT**

*Memorandum*

**Date:** January 14, 2014

**Subject:** Agenda - Tuesday,  
January 21, 2014 @ 7:00 PM  
Board Meeting

**To:** Board of Directors

**From:** Brian W. Armet, Executive Director

Public Speakers

**A G E N D A**

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of December 16, 2013	1 - 4
2. Treasurer's Report	5 - 12
a. Receipts & Expenditures - FY 13-14	6
b. Operating Fund Statement of Income 13-14	7
c. Cash Flow Graphs 13-14	8 - 10
d. Investment Schedule	11 - 12
3. Budget Statement, Fiscal Year 13-14	13 - 15
4. Check Register Report – December, 2013	16 - 17
5. Staff Reports	18 - 36
a. Monthly Report	18 - 27
b. Safety/Energy Report	28
c. Operational Profile	29 - 32
d. Monthly Flows & Rainfall Data for the Past Two Years	33
e. Effluent Quality Graph	34
f. Nitrogen Graph	35
g. Maintenance Graph	36
6. Committee Reports	
a. Engineering	
b. Finance	
c. Human Resources	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee	
7. Counsel's Report	
a. Executive Session	
8. New Business	
9. Communications	
10. Adjournment	

Board Agenda  
January 21, 2014  
Page 2 of 2

The next meeting of the Mattabasset District will be held on **Tuesday, February 18, 2014 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.