

THE MATTABASSETT DISTRICT

Memorandum

Date: October 6, 2016

Subject: District Project Construction Committee Meeting October 4, 2016 MINUTES

To: Board of Directors

From: District Project Construction Committee & Arthur G. Simonian, Executive Director

AGS

District Project Construction Committee October 4, 2016 Meeting Minutes

The District Project Construction Committee (DPCC) met on Tuesday, October 4, 2016 at The District Offices at 245 Main Street, Cromwell, Connecticut. The Executive Director, Art Simonian, called the meeting to order at 5:30 PM. In addition to the Executive Director, present were Committee Members - Peter Centurelli, Doug Sienna and Tom Serra. Board Chairman - John Dunham arrived at 6:00 PM. There was a quorum. Also present were District Engineer - Michelle Ryan, Christine Kurtz and Therlin Montgomery from Wright-Pierce and Jon Miller from C.H. Nickerson.

The Committee approved the following Nitrogen Upgrade Invoice:

- Wright-Pierce's Professional Services Invoices for the Construction Phase Services for August, 2016 in the amount of **\$18,899.11**.

Following is a summary of the October 4th DPCC Meeting:

1. Project Update

Christine Kurtz from Wright-Pierce provided an update on the status of the project. The outstanding items discussed were:

- EPA/NOx letters & compliance
- O&Ms
- Warranty Documentation
- Stack test
- HVAC for the Maintenance and Lab Buildings

2. Review and Approval of Wright-Pierce's Professional Services Invoices for the Construction Services for August, 2016 for \$18,899.11.

Mr. Sienna moved, Mr. Centurelli seconded, and the committee approved unanimously:

MOTION: The DPC Committee approves Wright-Pierce's Professional Services Invoices for the Construction Phase Services for August, 2016 in the amount of **\$18,899.11** and authorizes the Executive Director to pay the invoice.

3. Review of Wright-Pierce Additional Services Related to GAC Fire and NOx Compliance - Amendments 7 and 8.

A Purchase Order was issued to keep track of various consulting expenses. Amendment 7 is for Consulting Services related to the GAC fire for \$25,000 and Amendment 8 is for NOx compliance issues for \$20,000. After discussion, it was decided to change the word Amendment to Agreement and reference the original contract in the scope of services.

4. Related Business and Staff Updates

- The Executive Director reminded the Committee of the Middlesex Chamber Expo on Tuesday, October 11, 2016 and asked any Committee or Board Member interested in attending the evening dinner function will need to be reserved through Art or Elaine.
- Incinerator is running at reduced capacity.
- Mr. Sienna asked about the video of the outfall. Art will schedule the viewing of the video in the November Board or Committee meeting.

5. GAC Fire

Mr. Dunham arrived at 6:00 PM.

Mr. Simonian provided an update on the status of the GAC fire. Mr. Simonian sent a demand letter to C.H. Nickerson. Suez then advised Mr. Simonian that they were putting the Purchase Order for materials needed for the GAC repair on hold. Mr. Simonian scheduled a meeting with Board Chairman, Mr. Dunham, Mr. Miller from C.H. Nickerson, the Vice-President of Suez and members from Wright-Pierce to discuss the Purchase Order further. The following items were requested for the release of the Purchase Order:

- The District pays for the carbon disposal and replacement.
- The District releases the remaining funds (approx. \$320K) being held on the project except for retainage.
- The District share in the cost of the long lead items on the materials for the GAC unit which is estimated to be about \$100K.
- Labor costs paid for by C.H. Nickerson and Suez/CPPE for the fiberglass repair and panel installation.

Mr. Simonian stated at the meeting that he will bring the items to the DPCC for further discussion.

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Mr. Serra moved, Mr. Centurelli seconded, and the committee approved unanimously to go into Executive Session at 6:30 PM with Executive Director - Art Simonian, District Engineer – Michelle Ryan, Christine Kurtz and Therlin Montgomery both from Wright-Pierce to discuss contractual items and potential litigation on the project.

Mr. Serra moved, Mr. Centurelli seconded, and the committee approved unanimously to come out of Executive Session at 6:42 PM.

Mr. Serra moved, Mr. Sienna seconded, and the committee approved unanimously:

MOTION: The DPC Committee approves the release of \$200K of the nitrogen project funds and agrees to issue a Purchase Order for 50% of the long lead material items (\$50,000 estimate) and pay for the costs of carbon disposal and replacement contingent upon the confirmation of the Purchase Order release by Suez for long lead material items, labor for repairs covered by Suez and a one year warranty on the replacement items.

Adjournment:

Mr. Serra moved, Mr. Centurelli seconded, and the Committee approved unanimously to adjourn at 6:50 PM.