

Memorandum

To: Linda Bettencourt
City & Town Clerk

From: Nancy Conaway-Raczka
Risk Manager



Date: January 26, 2016

Re: NOTICE OF THE REGULAR MEETING OF THE MAYOR'S SAFETY COMMITTEE

The Regular meeting of the Mayor's Safety Committee will be held on Friday, January 29, 2016 at 9AM in Room 208.

AGENDA
REGULAR MEETING OF THE MAYOR'S SAFETY COMMITTEE
January 29, 2016 – 9:00AM
City Hall
Room 208

ATTENDANCE

CALL TO ORDER

MINUTES

Approval of the minutes of the December 18, 2015 regular meeting.

OLD BUSINESS

Requests for training programs from departments.

NEW BUSINESS

Presentation: "Office Ergonomics" by Mark Wantroba, Risk Control Specialist
H. D. Segur Insurance

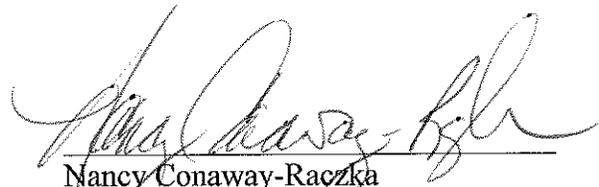
Review of Workers' Compensation Injuries and Motor Vehicle accidents for the period
December 1, 2015 to January 1, 2016.

Report of upcoming training programs:

"Understanding the Risks of Social Media" - Feb 18, 2016, 10AM, Council Chambers

Rescheduling of March 25, 2016 meeting due to Good Friday.

Other business.



Nancy Conaway-Raczka
Risk Manager, Chairman