

MEMORANDUM

To: Linda Bettencourt, City and Town Clerk
From: Nancy Conaway-Raczka, Risk Manager *NR*
Cc: Brig Smith, General Counsel
Date: November 18, 2016
Re: Mayor's Safety Committee Meeting Schedule

The Mayor's Safety Committee will meet on the following dates in 2017:

March 31, 2017
June 30, 2017
September 29, 2017
December 29, 2017

All meetings will be held at 9AM in conference room 208.