

MINUTES
Regular Meeting of the Mayor's Safety Committee
January 29, 2016

The meeting was called to order at 9:00 AM

In attendance were the following members:

	<u>MANAGEMENT</u>	<u>LABOR</u>
Police Department	Det. Tom Ganley	absent
Parks	absent	absent
Fire Department	absent	Joseph A. Bajorski
Water & Sewer	absent	Michael Trevisan
Public Works	Chris Holden	absentt

Other Attendees:

Deb Stanley, Acting Director of Recreation & Community Services
Lou Carta, Education Officer, Health Department
Mark Wantroba, H. D. Segur Insurance
Fred Moreno, PMA Management

Minutes:

A motion was made by Joseph Bajorski and seconded by Chris Holden to approve the minutes of the January 29, 2016 meeting. The motion was carried.

Old Business

Request for department heads to provide the Risk Manager with information on training programs being conducted within their departments.

New Business

A presentation: "Office Ergonomic" was made by Mark Wantroba, Risk Control Specialist from H. D. Segur Insurance. The presentation included a handout illustrating the correct design of a work station as well as a lecture on the impact of poor office ergonomics on work related injuries.

There was discussion of ergonomic injuries that have occurred in various departments.

Det. Tom Ganley of the Middletown Police Department raised the issue of older employees who may no longer be able to perform the physical requirements of their position and how this concern be appropriately addressed.

Workers' Compensation Injuries and Motor Vehicle Accidents for the period December 1, 2015 to January 1, 2016 were reviewed.

The meeting was adjourned at 9:45am.



Nancy Conaway-Raczka
Risk Manager, Chairman