

**MEMORANDUM**  
**DEPARTMENT OF PLANNING, CONSERVATION AND DEVELOPMENT**

**TO:** Town Clerk

**FROM:** Joseph Samolis, Chief of Staff 

**DATE:** November 2016

**RE:** 2017 Meeting Schedule for the City Commission Liaison, Parks and Recreation Liaison, Open Space Preservation and the Natural Resource Inventory Subcommittees

The City Commission Liaison, Parks and Recreation Liaison, Open Space Preservation and the Natural Resource Inventory Subcommittees of the Conservation Commission will hold their meetings in 2017 on an as-needed basis.

JS/sn