



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: July 29, 2016

RE: NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON TUESDAY, AUGUST 2, 2016 at 7:00pm IN ROOM 208.

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City of Middletown
OFFICE OF THE GENERAL COUNSEL
245 deKoven Drive
Middletown, CT 06457-1300
TEL: (860) 638-4820 FAX: (860) 638-1920
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If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee
Municipal Building
Room 208
245 DeKoven Drive
Middletown, CT 06457

AGENDA FOR REGULAR MEETING TO BE HELD
AUGUST 2, 2016 AT 7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Special Meeting of July 5, 2016
- C. Public Session.
- D. Executive Session

Discussion regarding strategy and negotiations for the pending claim – Sheila Poitras vs. City of Middletown et.al, pursuant to sections 1-200 (6)(B) and 1-225 of the Connecticut General Statutes, as amended.

Discussion regarding strategy and negotiations for the pending claim – Wendy Barcomb vs. City of Middletown Police Department et.al, pursuant to sections 1-200 (6)(B) and 1-225 of the Connecticut General Statutes, as amended.

E. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:

1. Bielfield, Betsy vs. City of Middletown
2. Tauanuu, Mary vs. City of Middletown
3. Vinci, Elena vs. City of Middletown
4. Shaheen, William vs. City of Middletown

F. Other Business:

1. Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for – All City Insurance Funds.

G. Adjournment.

Grady Faulkner, Chairperson
Insurance & Claims Committee

cc: Mayor Dan Drew
Joe Samolis, Chief of Staff
Councilwoman Linda Salafia
Councilman Robert Blanchard
Brig Smith, General Counsel
Kori Wisneski, Deputy General Counsel
Christopher Smedick, Assistant General Counsel
Nancy Conaway-Raczka, Risk Manager