



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: September 6, 2016

RE: NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS SPECIAL MEETING ON
WEDNESDAY SEPTEMBER 7, 2016 at 7:00pm in Room B-19.

RECEIVED

16 SEP -6 AM 10:55

TOWN CLERK
MIDDLETOWN, CONN.



City of Middletown

OFFICE OF THE GENERAL COUNSEL

245 deKoven Drive

Middletown, CT 06457-1300

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* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee
Municipal Building
Room B-19
245 DeKoven Drive
Middletown, CT 06457

AGENDA FOR SPECIAL MEETING TO BE HELD
SEPTEMBER 7, 2016 AT 7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of August 2, 2016
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:
 - 1. Villanueva, Elmo vs. City of Middletown
 - 2. Neary, Sean vs. City of Middletown
 - 3. City of Middletown – Public Works
 - 4. Auburn Manufacturing vs. City of Middletown
 - 5. Nice T-Shirts vs. City of Middletown
 - 6. Gersten, Steven vs. City of Middletown
 - 7. Ehlers, Stacey vs. City of Middletown
 - 8. City of Middletown vs. Sarhrany, Adil

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E. Other Business:

1. Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for – All City Insurance Funds.
2. Matthew Bacon, Claims Administrator, will present property damage claim for Mile Lane property.

F. Adjournment.

_____/s/_____
Grady Faulkner, Chairperson
Insurance & Claims Committee

cc: Mayor Dan Drew
Joe Samolis, Chief of Staff
Councilwoman Linda Salafia
Councilman Robert Blanchard
Brig Smith, General Counsel
Kori Wisneski, Deputy General Counsel
Christopher Smedick, Assistant General Counsel
Nancy Conaway-Raczka, Risk Manager