

Committee Members

Todd Berch, Co Chair
Philip Pessina, Co Chair
Thomas Serra, Councilmatic Representative
Sebastian N. Giuliano, Councilmatic Representative
James Streeto, Councilmatic Representative
Joseph Bibisi
Dale Aldieri, WPCA Chairman
John Giuliano, WPCA Commissioner
John Parker
Tina Gomes
Marie Hurley, CCPD

Committee Staff

Director Guy Russo
Deputy Dir. Robert Young
Chief Eng. Joseph Fazzino
Asst. Chief Eng. Christopher Holden
Elise McDermott, Finance Dept.

**MATTABASSETT REGIONALIZATION BUILDING COMMITTEE
REGULAR MEETING
MARCH 25, 2014
82 BERLIN STREET, MIDDLETOWN, CT**

Members Present: Todd Berch, Co Chair
Councilman Thomas Serra
Councilman James Streeto
Councilman Sebastian N. Giuliano
Joseph Bibisi
Dale Aldieri, WPCA Chairman
John Giuliano, WPCA Commissioner
John Parker
Marie Hurley, CCPD

Members Absent: Philip Pessina, Co Chair
Tina Gomes

Staff Present: Director Guy Russo
Joseph Fazzino, Chief Engineer
Elise McDermott, Finance Dept.

Staff Absent: Robert Young, Deputy Director
Christopher Holden, Asst. Chief Engineer

Others Present: Mark Kopchak, CDR Maguire, Inc
Charles Chiu, CDR Maguire, Inc.
Peter Georgetti, Prime Engineering, Inc.
Jay Jayanthan, Prime Engineering, Inc.

1. Chair Calls Meeting to Order

The meeting was called to order by Todd Berch, Co Chair at 6:58 PM.

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Todd Berch, Co Chair requested a motion to amend the agenda to add Item 4.4 Formation of a Sub Committee.

Motion by Joseph Bibisi and seconded by Councilman James Streeto to amend the agenda to add Item 4.4 Formation of a Sub Committee. The motion was approved unanimously.

Director Guy Russo also informed the Co Chair that a correction to Item 4.3 B Prime Engineering Inc. \$3,003,767 should read 4.3 B Prime Engineering Inc. \$3,033,766.

2. Public Comments

There being no comments from the Public, the Public Comment portion of the meeting was opened and closed at 7:00 PM.

3. Approval of Minutes

Todd Berch, Co Chair requested a motion to approve the minutes of the Regular Meeting of February 25, 2014.

Motion by Councilman James Streeto and seconded by Dale Aldieri to approve the minutes of the Regular Meeting of February 25, 2014. The motion was approved with seven members voting in favor and two abstentions by Councilman Sebastian N. Giuliano and Todd Berch, Co Chair.

4. Financial Report

4.1 Director Guy Russo informed the committee that there was enough money in the fund balance but not enough in the line item to engage in the contract with Prime Engineering, Inc. The transfer would allow the purchase order to be encumbered.

Elise McDermott presented the expenditure update and project summary including all proposed expenditures known to date. Not included in the report were property acquisition costs for the Sibley Property and any future recording secretary costs.

Councilman James Streeto questioned the funding shortfall shown on the report. Director Guy Russo stated that the \$1,000,000.00 shortfall would be addressed to the General Sewer Improvement Fund to make up any short fallings but they are budgeted numbers and not final costs. Attention will be made to construction costs trying to keep them as low as possible to bring the project in budget or as close to on budget as possible.

Motion by John Giuliano and seconded by Dale Aldieri to approve the transfer of \$633,766 from the Contingency Line Item to Engineering: Construction Administration Line Item. The motion was approved unanimously.

4.2 Joseph Fazzino, Chief Engineer informed the committee he had reviewed CDR Maguire, Inc. Inv.#15 in the amount of \$45,813.77 and approved payment.

Todd Berch, Co Chair requested a motion to approve payment of Item 4.2A CDR Maguire, Inc. Inv. #15 for \$45,813.77, Item 4.2 B the Recording Secretary's Payroll of 6 ½ hrs. and Item 4.2 C W.B. Mason Co. Inc. Inv#16801423 for \$10.98.

Motion by Councilman Thomas Serra and seconded by Joseph Bibisi to approve Items 4.2 A, B and C for payment. The motion was approved unanimously.

4.3 Director Guy Russo informed the committee he is waiting for final approval of one item on final funding from the DEEP and he expected to move forward with the execution of the purchase orders for Northeast Remsco Construction and Prime Engineering, Inc. by the end of the week. There will also be a meeting on Friday at the Water Dept. with General Counsel, Northeast Remsco Construction and the CT United Trade to finalize the Project Labor Agreement.

Motion by Joseph Bibisi and seconded by Dale Aldieri to approve processing of the contracts and purchase orders for Northeast Remsco Construction \$15,390,790 and Prime Engineering, Inc. \$3,033,766 upon approval from DEEP. The motion was approved unanimously.

4.4 Director Guy Russo stated that the State DEEP would need the engineering portion of the agreement from CDR Maguire, Inc. on the design before approval of the final financing agreement can be completed. Deep has agreed to separate the pipe and the pump station into two agreements. As the pump station is not done, this agreement can be done at a later date.

Director Russo said there are three items for a sub committee to act on.

- Act on behalf of the committee to meet with CDR Maguire, Inc. representatives to come up with a scope of work and price to submit to DEEP by Monday for review for final funding.
- Work on a scope of work for the design oversight for the pump station fee.
- CDR Maguire, Inc. has raised prospects over their design costs and their shortfall. After meeting with CDR Maguire, Inc. the sub committee members would report back to the committee on their recommendations on how to proceed.

Motion by Councilman James Streeto and seconded by Councilman Sebastian N. Giuliano to approve the formation of a sub committee consisting of Councilman Thomas Serra, Dale Aldieri and Director Guy Russo. The motion was approved unanimously.

5. Staff Updates

5.1 Director Guy Russo informed the committee based on earlier discussion that after final funding approval from the State the contract for the force main and contract administration engineering can be approved and the purchase order encumbered.

5.2 Director Guy Russo stated that a 5-½ hr. meeting was held to go over process control and what was included inside the pump station building. At the meeting was the sub consultant for CDR Maguire, Inc. Tighe & Bond. There are some cost savings measures that were discussed and are being reviewed by staff on the incoming electrical circuit.

Mark Kopchak, CDR Maguire, Inc. informed the committee the electrical and instrumentation control portion of the design of the pump station is about 85% complete. They have gone back and reviewed their cost estimate and will do their best to control costs. He will discuss a schedule with Director Russo and the sub committee on how much more time they will need to complete the final design and go out to bid.

Motion by John Giuliano and seconded by Councilman James Streeto to accept the Staff Updates Item 5.1 and Item 5.2 as presented. The motion was approved unanimously.

6. Old Business Updates

6.1 Director Guy Russo notified the committee that their recommendation for the naming of the pump station Francis Patanaude was presented and approved by the WPCA and it will be forwarded onto the Common Council for their approval at the April meeting.

6.2 Dale Aldieri, WPCA Chairman informed the committee that a Public Hearing was held and the \$3,000,000 Non Referendum borrowing was approved by the WPCA. It will be forwarded onto the Common Council.

Councilman Thomas Serra requested that Department on behalf of the committee explain to the Common Council as to why this loan is required.

Director Guy Russo stated that if authorized by the committee he would attend the Budget and Finance Meeting and also the Common Council Meeting on behalf of the committee to discuss why the loan is required.

Motion by Councilman Thomas Serra and seconded by Councilman James Streeto to authorize Director Guy Russo to attend the Budget and Finance Meeting and the Common Council Meeting on behalf of the committee to discuss the \$3,000,000 Non Referendum Borrowing from WPCA. The motion was approved unanimously.

Councilman Thomas Serra and Dale Aldieri gave the committee an overview of their first meeting they attended as a member of the Mattabasset District.

7. Adjournment

Motion by Joseph Bibisi and seconded by John Giuliano to adjourn at 7:43 PM.

Attest: Sandra S. Pasculano
Sandra Pasculano
Recording Secretary