



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: KORI WISNESKI, DEPUTY GENERAL COUNSEL
KATHLEEN MOREY, DIRECTOR OF HUMAN RESOURCES

DATE: JUNE 17, 2014

RE: NOTICE OF SPECIAL MEETING OF THE GENERAL COUNSEL
COMMISSION

THE GENERAL COUNSEL COMMISSION WILL HOLD A SPECIAL MEETING ON MONDAY, JUNE 23, 2014 AT 7:00 P.M. IN CONFERENCE ROOM B-19.

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TOWN CLERK
MIDDLETOWN, CONN.

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

General Counsel Commission
Municipal Building
Room 208, Second Floor
245 DeKoven Drive
Middletown, Connecticut 06457

AGENDA FOR SPECIAL MEETING
TO BE HELD
JUNE 23, 2014 AT 7:00 P.M.

- A. **Call to Order.**
- B. **Public Comment.**
- C. **Approval of Minutes.**
 - 1. Review minutes of May 13, 2014 General Counsel Commission Regular Meeting
- D. **New Business.**
 - 1. Labor Management - Local 466 Approval of Revised Job Descriptions:
 - (a) Research Analyst - Police Department - changes in job description, no change in salary;
 - (b) Paint/Traffic Paint Supervisor - Public Works - changes in job description, no change in salary;
 - (c) Landfill Gate Attendant - changes in job description and upgrade of salary;
 - (d) Educational Technologist - BOE - changes in job description and upgrade in salary
- E. **Old Business**
 - 1. Update on Job Reclassification RFP
- F. **Other**
 - 1. Vacancy Report
 - 2. Legal Bills - Nothing to Report
- G. **Adjournment.**

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If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.