



## MEMORANDUM

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**TO:** LINDA BETTENCOURT  
CITY AND TOWN CLERK

**FROM:** BRIG SMITH, GENERAL COUNSEL  
KATHLEEN MOREY, DIRECTOR OF HUMAN RESOURCES

**DATE:** SEPTEMBER 18, 2014

**RE:** AMENDED NOTICE OF SPECIAL MEETING OF THE GENERAL COUNSEL  
COMMISSION

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THE GENERAL COUNSEL COMMISSION WILL HOLD ITS SPECIAL MEETING ON WEDNESDAY, SEPTEMBER 24, 2014 AT 7:00 P.M. IN CONFERENCE ROOM B-19.

RECEIVED  
18 SEP 18 PM 2:40  
TOWN CLERK  
MIDDLETOWN, CT

\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \*

General Counsel Commission  
Municipal Building  
Room 208  
245 DeKoven Drive  
Middletown, Connecticut 06457

AMENDED AGENDA FOR SPECIAL MEETING  
TO BE HELD  
SEPTEMBER 24, 2014 AT 7:00 P.M.

RECEIVED  
14 SEP 18 PM 2:40  
TOWN CLERK  
MIDDLETOWN, CT

- A. **Call to Order.**
- B. **Public Comment.**
- C. **Approval of Minutes.**
  - 1. Review minutes of July 15, 2014 General Counsel Commission Special Meeting
- D. **New Business.**
  - 1. Vetting for the Director of Recreation & Community Services
  - 2. Ordinance: General Code Contract - Codification Costs
  - 3. Ordinance: Bidding Threshold - Purchasing Ordinance 78-8
- E. **Other**
  - 1. Vacancy Report
  - 2. Legal Bills
    - (a) Conway Stoughton, LLC - City of Middletown v. DeRita Construction Company, et al - \$1,137.50
    - (b) Robinson & Cole, LLP - City Pension Plan - \$15,077.34
    - (c) Charter Revision - \$25,000.00 in savings to City
    - (d) BOE In-Kind - \$152,160.00 in savings to Board
- F. **Adjournment.**

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.