



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: KORI TERMINE WISNESKI, DEPUTY GENERAL COUNSEL
KATHLEEN MOREY, DIRECTOR OF HUMAN RESOURCES

DATE: APRIL 16, 2015

RE: NOTICE OF SPECIAL MEETING OF THE GENERAL COUNSEL
COMMISSION

THE GENERAL COUNSEL COMMISSION WILL HOLD ITS SPECIAL MEETING ON MONDAY, APRIL 20, 2015 AT 6:00 P.M. IN CONFERENCE ROOM 208.

RECEIVED
15 APR 16 PM 4:15
TOWN CLERK
KATHLEEN MOREY

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

General Counsel Commission
Municipal Building
Room 208
245 DeKoven Drive
Middletown, Connecticut 06457

AGENDA FOR SPECIAL MEETING
TO BE HELD
APRIL 20, 2014 AT 6:00 P.M.

1. **Call to Order.**
2. **Public Comment.**
3. **Approval of Minutes.**
 - A. Review minutes of March 16, 2015 General Counsel Commission Regular Meeting
4. **New Business.**
 - A. Executive Session pursuant to 1-200(6)(A) to discuss employee's request for 30 day sick time advancement.
 - B. 466 Tentative Agreement
5. **Old Business.**
 - A. Personnel Rules - Status update
6. **Other.**
 - A. Vacancy Report
 - B. Legal Bills - None to discuss
 - C. Lead Mechanic - New Position Update
7. **Adjournment.**

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TOWN CLERK'S
OFFICE

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.