



## MEMORANDUM

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**TO:** LINDA BETTENCOURT  
CITY AND TOWN CLERK

**FROM:** KORI TERMINE WISNESKI, DEPUTY GENERAL COUNSEL  
KATHLEEN MOREY, DIRECTOR OF HUMAN RESOURCES

**DATE:** JUNE 12, 2015

**RE:** NOTICE OF REGULAR MEETING OF THE GENERAL COUNSEL  
COMMISSION

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THE GENERAL COUNSEL COMMISSION WILL HOLD ITS REGULAR MEETING ON  
MONDAY, JUNE 15, 2015 AT 7:00 P.M. IN CONFERENCE ROOM 208.

RECEIVED  
15 JUN 12 AM 9:48  
TOWN CLERK  
MIDDLETOWN, CT

\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \*

General Counsel Commission  
Municipal Building  
Room 208  
245 DeKoven Drive  
Middletown, Connecticut 06457

AGENDA FOR REGULAR MEETING  
TO BE HELD  
JUNE 15, 2015 AT 7:00 P.M.

RECEIVED  
15 JUN 12 AM 9:49  
TOWN CLERK  
MIDDLETOWN, CT 06457

1. **Call to Order.**
2. **Public Comment.**
3. **Approval of Minutes.**
  - A. Review minutes of May 18, 2015 General Counsel Commission Regular Meeting
4. **New Business.**
  - A. Ordinance - Blight Ordinance (§120-18 - §120-28)
  - B. Ordinance - Parking Ordinance (§285-17)
5. **Old Business.**
  - A. Job Description - School Nurse
  - B. Job Description - School Health Supervisor
  - C. Job Description - Firefighter
  - D. Personnel Rules
6. **Other.**
  - A. Vacancy Report
  - B. Legal Bills - None to discuss
7. **Adjournment.**

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.