



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: KORI TERMINE WISNESKI, DEPUTY GENERAL COUNSEL
KATHLEEN MOREY, DIRECTOR OF HUMAN RESOURCES

DATE: OCTOBER 15, 2015

RE: NOTICE OF REGULAR MEETING OF THE GENERAL COUNSEL
COMMISSION

THE GENERAL COUNSEL COMMISSION WILL HOLD ITS REGULAR MEETING ON MONDAY, OCTOBER 19, 2015 AT 7:00 P.M. IN CONFERENCE ROOM 208.

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15 OCT 15 PM 3:51
TOWN CLERK
MIDDLETOWN, CT 06457

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

General Counsel Commission
Municipal Building
Room 208
245 DeKoven Drive
Middletown, Connecticut 06457

AGENDA FOR REGULAR MEETING
TO BE HELD
OCTOBER 19, 2015 AT 7:00 P.M.

1. **Call to Order.**
2. **Public Comment.**
3. **Approval of Minutes.**
 - A. Review minutes of September 21, 2015 General Counsel Commission Regular Meeting
4. **New Business.**
 - A. Job Description - Library Director (Russell Library)
 - B. Job Description - Senior Animal Control Officer (Police)
 - C. Job Description - Animal Control Officer (Police)
5. **Old Business.**
6. **Other.**
 - A. Vacancy Report
 - B. Legal Bills
 1. Matthew Dallas Gordon - \$4,950.00 (Haynes v. Middletown)
7. **Adjournment.**

RECEIVED
OCT 19 2015
TOWN OF MIDDLETOWN
MIDDLETOWN, CT 06457

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.