

MINUTES
GENERAL COUNSEL COMMISSION
SPECIAL MEETING OF JULY 15, 2014

Present: Councilwoman and Chairwoman Mary Bartolotta, Councilman Daley, Councilman Chisem, Councilman Giuliano, and Councilwoman Kleckowski. Staff: Director Morey and General Counsel Brig Smith. Public: Jeanne Koerber

Call to Order:

Meeting was called to order at 7:02 p.m.

Public Comments:

No one from the public spoke.

Approval of Minutes:

Councilman Giuliano made a MOTION to move to approve the Minutes from June 23, 2014. The Motion was seconded by Councilman Daley. The Motion was approved unanimously.

New Business:

1. Labor Management – Local 466 Approval of Revised Job Descriptions:

Councilman Giuliano expressed his concern about approving this when we are so close to starting a new classification review. Councilman Daley asked Director Morey some questions concerning the point factors and degree weights that were assigned to the Paint/Traffic Paint Supervisor job description. There were questions about the Research Analyst position and Director Morey explained that the current job description has had some language changes added to it that is reflective of responsibilities performed by the current position in the Records Division and will now include duties performed in the Investigative Division. The current Administrative Secretary II will be reclassified in to the Research Analyst job description. After brief discussion, Councilman Daley stated he was comfortable with moving this forward.

A motion was made by Councilman Daley to approve the Labor Management and move it forward to Council. Councilman Chisem seconded the motion. The resolution is carried and will move forward to Council without a recommendation from the Commission due to the vote of 2 Ayes (Daley and Chisem), 2 Nay votes (Giuliano and Kleckowski) and one abstention (Bartolotta).

2. Ordinance: Revision to Section 74-30 (Waiver of Residency Requirement)

Discussion concerning a proposal to add the requirements for Middletown residency for the Fire Chief. Councilman Giuliano stated that the ordinance already requires residency for the Fire Chief and adding the language would just state what is already there. Reviewing sub-section 74-31, Waiver of residency requirement, Councilman Daley stated that it (proposed language) does not belong in 74-31 as it is not a waiver. After further discussion it was determined that there was no need for the proposed language change. Councilwoman Kleckowski made a motion

recommending no change to ordinance 74-31. The motion was seconded by Councilman Daley and passed by unanimous vote.

Due to the discussion about both ordinances 74-30 and 74-31, it was agreed that General Counsel Smith will review languages changes that are needed to 74-30 due to positions that no longer meet the requirements of the ordinance. General Counsel Smith will bring this back to the Commission for its review.

Other:

Vacancy Report - Report dated July 15, 2014 was reviewed. No action required.

Adjournment:

There being no further discussion a motion to adjourn was made by Councilman Giuliano. The meeting adjourned at 7:50 p.m.